

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, July 11, 2023, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Roberts, Turville-Heitz, and Christensen, who were present via Zoom.

Supervisor Lindl was absent.

District 1.....	Richard C. Jones	District 2..	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Karl Zaring
District 5.....	James B. Braughler	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Jaeckel led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded by Poulson and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from June 13, 2023. Seconded by Gulig and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on July 20, 2023, at 7:00 p.m.
2. Retirement Recognitions.

Kelly Stade, County Treasurer, introduced Resolution No. 2023-16. Recognizing the Retirement of former Treasurer, John Jensen.

Morris moved for the adoption of Resolution No. 2023-16. Seconded by Johns and passed.

3. Treasurer's Report.

Public Comment: None

Special Order of Business:

1. Jefferson County Fairest of the Fair, Danielle

Tuesday, July 11, 2023

Chwala.

2. Proclamation 2023-02 Congratulating the Cambridge High School Boys Golf Team on their Division 3 State Golf Championship. **Nass moved for adoption of the Proclamation 2023-02.** Seconded by Morris and passed.
3. Proclamation 2023-03 Congratulating the Lakeside High School Boys Track Team on their Division 2 State Track Championship. **Nass moved for adoption of the Proclamation 2023-03.** Seconded by Johns and passed.

Annual Reports:

Circuit Court, Presiding Judge William F. Hue; Child Support Director, Stacey Jensen; and Treasurer, Kelly Stade. Sheriff's report will be given at the August County Board meeting. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Backlund, Building and Grounds Committee Chair, introduced Resolution No. 2023-17.

Entering into a contract with Pioneer Roofing, LLC. for roofing project at the Courthouse

NOW, THEREFORE, BE IT RESOLVED the Jefferson County Administrator is authorized to enter into a contract with Pioneer Roofing for roofing installation as part of the Courthouse project for a total cost of \$703,221.

Fiscal Note: There is \$250,000 from 2022 to 2023 carryover budget and the allocation of \$250,000 of American Rescue Plan Act, the additional funds will be utilizing project contingency.

Backlund moved for the adoption of Resolution No. 2023-17. Seconded by Poulson and passed.

Backlund, Building and Grounds Committee Chair, introduced Resolution No. 2023-18.

Entering into a contract with M&M Office Interiors for procurement of furniture through a State of Wisconsin cooperative purchasing contract

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Administrator is authorized to enter into a contract with M&M Office Interiors for procurement of furniture at a price not to exceed \$1,280,000.

Fiscal Note: \$1 million was allocated towards the purchase of furniture in the original project budget. On March 13, 2023, the Board authorized an additional \$850,000 for furniture from General Fund working capital. This resolution would utilize \$280,000 from that amount, leaving \$570,000 for Phase 2 of the project.

Tuesday, July 11, 2023

Backlund moved for the adoption of Resolution No. 2023-18. Seconded by Poulson and passed.

Zarling, Economic Development Consortium, introduced Resolution No. 2023-19. Authorizing the Jefferson County Administrator to apply to the United States Department of Housing and Urban Development for Jefferson County to serve as a housing counseling agency

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Administrator is authorized to submit, on behalf of Jefferson County an application for approval by the United States Department of Housing and Urban Development as a housing counseling agency.

BE IT FURTHER RESOLVED, that this resolution approves Jefferson County providing one-on-one counseling to assist with pre-purchase/homebuying; home maintenance and financial management for homeowners; and resolving or preventing mortgage delinquency or default if its application is approved.

BE IT FUTHER RESOVED, that this resolution approves Jefferson County providing pre-purchase homebuyer education workshops and financial literacy workshops, including home affordability, budgeting and understanding use of credit if its application is approved.

Fiscal note: Passage of this resolution has no immediate fiscal impact. Future fiscal impacts will be determined through the annual budget process.

Zarling moved for the adoption of Resolution No. 2023-19. Seconded by Braughler and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-20. Accepting a \$9,000 Capacity Building Grant from the Greater Watertown Community Health Foundation and amending the 2023 Health Department budget

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts grant funding from the Greater Watertown Community Health Foundation in the amount of \$9,000 to fund the staff certification of Results Based Accountability and the purchase of Clear Impact software to track performance indicators.

Fiscal Note: This resolution will increase the Jefferson County Health Department Budget revenue and expenditures by \$9,000 through a Capacity Building Grant from the Greater Watertown Community Health Foundation. As a budget amendment, this resolution requires twenty 20 out of 30 affirmative votes from the total membership of the County Board for passage.

Tuesday, July 11, 2023

Jones moved for the adoption of Resolution No. 2023-20. Seconded by Jaeckel and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Lindl), Vacant 0.

Jones, Finance Committee Chair, introduced Resolution No. 2023-21. Authorizing the purchase of a perpetual agricultural conservation easement and amending the 2023 budget for the Land and Water Conservation Department

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the Land and Water Conservation Department to enter into a contract to purchase an agricultural conservation easement from Daniel O. Cummings Trust in the amount of \$228,750 consisting of 92.3 acres and payment of title insurance and closing costs in the amount of \$2,113.

Fiscal Note: The total cost of the proposed conservation easement is \$230,863 of which \$120,000 is already contained in the Land and Water Conservation Department 2023 budget. The remainder of this cost will be covered by an amendment to the Land and Water Conservation Department's 2023 budget that increases federal revenue by \$72,500, increases the use of Capitol Reserve funds by \$38,363, and increases expenditures by \$110,863. Jefferson County's share of the purchase price is \$76,250 in addition to title insurance and closing costs in the amount of \$2,113 for a total cost of \$78,363, all of which is proposed to be paid for with funds reserved for the farmland preservation program. Total capital reserve funds remaining for the farmland preservation program after this resolution would be \$52,990.19. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30 member County Board must vote in favor of the budget amendment).

Jones moved for the adoption of Resolution No. 2023-21. Seconded by Guilg and passed.

Ayes 28 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Morris), Abstain 0, Absent 1 (Lindl), Vacant 0.

Jones, Finance Committee Chair, introduced

Tuesday, July 11, 2023

Resolution No. 2023-22. Entering into a 5-year lease agreement with Mitel Communications, Inc. for replacement of the County's telephone system

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to enter into a 5-year license agreement with Mitel for telephone system replacement, technical support, and licensing at a cost not to exceed \$400,000.

Fiscal Note: Budgeted funds are available in the Management Information Systems department budget for 2023 due to one position going from full-time to part-time early in the year. This transition will fund the payments due for 2023 of \$48,192. Administration and Finance will work together to seek opportunities to pay the remaining license balance of \$357,482 in early January of 2024, which will save \$63,474 of interest cost over the 5-year license term.

Jones moved for the adoption of Resolution No. 2023-22. Seconded by Backlund and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-23. Denying claim by Frontier Communications for damage to local copper exchange loop

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved for the adoption of Resolution No. 2023-23. Seconded by Johns and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-24. Denying claim for personal injury by Tyler R. Jessup

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved for the adoption of Resolution No. 2023-24. Seconded by Drayna and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by
Tuesday, July 11, 2023

the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2023-08.

Amending Official Zoning Map

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4472A-23, R4473A-23, R4474A-23, R4475A-23, R4476A-23, R4477A-23, R4478A-23 and R4479A-23 were referred to the Jefferson County Planning and Zoning Committee for public hearing on June 15, 2023, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

Jaeckel moved for the adoption of Ordinance No. 2023-08. Seconded by Richardson and passed.

Kannard, White, and Foelker abstained from voting due to potential conflict of interest.

Appointment by Human Services Board:

Jones, Human Services Board Chair, introduced the following appointments:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment as listed in the agenda.

Mary Weber to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2026.

Jones moved to confirm the above appointment. Seconded by Wineke and passed.

Public Comment: (General) – None

Announcements:

Supplemental information presented at the July 11, 2023, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Gulig moved that the Board adjourn. Seconded by Jaeckel and passed at 8:15 p.m.

Tuesday, July 11, 2023

Tuesday, July 11, 2023